



GDPR Privacy Notice

We aim to enable and encourage all those connected with Pendock school to be the best that we can be. By living out our Pride in Pendock values, we strive to inspire children, parents, staff and our wider community to fulfil their potential and enjoy life in all its fullness.

Privacy Notice - Data Protection Act 1998

We, Pendock C of E Primary School, are a data controller for the purposes of the Data Protection Act. We collect information from you and may receive information about you from your previous school, the local authority and the Learning Records Service. We hold this personal data and use it to:

- Support your teaching and learning;
- Monitor and report on your progress;
- Provide appropriate pastoral care, and
- Assess how well your school is doing.

This information includes your contact details (including the name and address of your parents / carers), national curriculum assessment results, attendance information and personal characteristics such as your ethnic group, any special educational needs and relevant medical information. If you are enrolling for post 14 qualifications, we will be provided with your unique learner number (ULN) by the Learning Records Service and may obtain from them details of any learning or qualifications you have undertaken.

We will not give information about you or your parents/ carers to anyone outside the school without your consent unless the law and our rules allow us to.

We are required by law to pass some information about you and your parents/carers to the Local Authority. This is to ensure that the Local Authority can meet its statutory duty with Central Government.

We are required by law to pass information about you to the Department for Education (DfE).

If you want to see a copy of the information about you that we hold and/or share, please contact Ms Fi Curnow.

If you require more information about how the Local Authority (LA) and/or DfE store and use your information, then please go to the following websites:

<http://worcestershire.whub.org.uk> and use the search function to look up privacy notices.

<http://media.education.gov.uk/assets/files/doc/w/what%20the%20department%20does%20with%20data%20on%20pupils%20and%20children.doc>

If you are unable to access these websites, we can send you a copy of this information. Please contact the LA or DfE as follows:

- Performance Development Team
Worcestershire County Council
Children's Services
County Hall
Worcestershire County Council
WR5 2YA
Email: dprice@worcestershire.gov.uk
Telephone: 01905 822067
- Public Communications Unit
Department for Education
Sanctuary Buildings
Great Smith Street
London
SW1P 3BT
Website: www.education.gov.uk
email: <http://www.education.gov.uk/help/contactus>
Telephone: 0370 000 2288