



## THE GOVERNING BODY

### Terms of reference for 2017-18:

The governing body needs to take a strategic role, act as a critical friend to the school and be accountable for its decisions. It should set aims and objectives and agree, monitor and review policies, targets and priorities.

- **To agree constitutional matters\***, including procedures where the governing body has discretion
- To recruit new members as vacancies arise and to appoint new governors\* where appropriate
- **To hold at least three governing body meetings a year\***
- **To appoint or remove the chair and vice chair\***
- **To appoint or remove a clerk to the governing body\***
- **To establish the committees of the governing body and their terms of reference\***
- **To appoint the chair of any committee**
- **To appoint or remove a clerk to each committee\***
- **To suspend a governor**
- **To decide which functions of the governing body will be delegated to committees, groups and individuals\***
- **To receive reports from any individual or committee to whom a decision has been delegated and to consider whether any further action by the governing body is necessary\***
- **To approve the first formal budget plan of the financial year**
- **To keep the Health and Safety Policy and its practice under review and to make revisions where appropriate**
- **To keep the Safeguarding Policy and its practice under review at least on an annual basis and as directed by WCSB and government guidelines**
- **All school policies are reviewed on a rolling programme**
- **To review the delegation arrangements, annually\***

\*these matters **cannot** be delegated to either a committee or an individual

<b>Terms of reference agreed by the governing body on (date):</b>	<b>19/10/2017</b>
---	-------------------

**Membership:** As per the Instrument of Government. The clerk to the governors should keep a record of all governor terms of office and when their term is due to expire

**Disqualification:** As per Regulation 21 and Schedule 6 of the School Governance (England) Regulations 2007.

<b>Chair of the governing body:</b>	Liz Tillott
<b>Vice Chair of the governing body:</b>	Liza Christmas
<b>Clerk to the governing body:</b>	Helen Ashby
<b>Quorum:</b> (one half of the number of governors currently appointed, rounded up)	5